



No . ArSRLM/Estt-51/2018/Vol -I

**GOVERNMENT OF ARUNACHAL PRADESH  
ARUNACHAL STATE RURAL LIVELIHOODS MISSION  
ITANAGAR**



Dated Itanagar, the 27<sup>th</sup> July' 2021

**DETAILED ADVERTISEMENT (2021-22)**

The Arunachal Pradesh State Rural Livelihoods Mission(ArSRLM) is an autonomous society under the Government of Arunachal Pradesh supported by National Mission Management Unit (NMMU) of Ministry of Rural Development Govt. of India (MoRD). The Mission is also Nodal Agency for planning, implementation and monitoring and evaluation of all manner of interventions for implementation of Deen Dayal Antyodaya Yojana National Rural Livelihoods Mission (DAY-NRLM)/Aajeevika and Deen Dayal Upadhyaya Grameen Kaushalya Yojana (DDU GKY) and other sub schemes under DAY NRLM.

ArSRLM intends to recruit willing and competent personnel who are willing to put together their knowledge, passion and zeal to work with rural poor at the following posts for its State Mission Management Unit(SMMU),District Management Unit (DMMU) and Block Mission Management Units(BMMU)on a purely contractual basis and be completely willing to work in rural areas including remote rural areas of the State primarily with rural poor women under DAY NRLM framework. All the interested candidates need to be also willing to follow the entire process of recruitment as detailed in this advertisement. **Only interested candidates willing to adhere to terms and conditions of Recruitment as contained herein need apply.**

Further to above, applications are invited from the Indian citizens for filling up the following positions purely on contractual basis for a period not exceeding one year, any renewal thereof shall be solely based on performance and subject to continuation of financial support from Ministry of Rural Development, Government of India :-

Sl. No	Name of the post	Code	Level	No.of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
1	Mission Executive (Institution Building Capacity Building)  ME (IBCB)	03 (NRLM)	State	1 (one) Reserved -for APST	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>Graduate in Social Work / Rural Development / Agriculture / Economics or and related discipline under Social Sciences from a recognised University.</li> <li>Minimum 1 years of experience in working in any agency / mission / department handling social / community mobilization preferably at sub district levels and experience in working in projects on Gender, Public Distribution, Women Empowerment, Sanitation, Health and Nutrition.</li> <li>Good interpersonal communication skills.</li> <li>Ability to work late hours.</li> <li>Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>Preference shall be given to candidates having essential experience in working with elected Panchayati Raj Institutions. Specific preference shall be given to candidates with experience of working with PRIs in Arunachal Pradesh involving Gender and FNH&amp;W components</li> <li>Experience of participating in the preparation of properly documented Gram Panchayat Development Plan (GPDP).</li> <li>Post Graduate or equivalent in any of the disciplines mentioned under essential criteria from a recognized university or institution.</li> <li>More than 1 year of essential experience shall be preferred.</li> <li>Experience of reporting on programme implementation, documentation of best practices.</li> </ol>	22 - 35 yrs	<ul style="list-style-type: none"> <li>Periodical visit to all constituent BMMUs / PLFs / CLFs SHGs within the DMMU for addressing issues and assessment of quality of training and capacity building.</li> <li>Coordinating for refresher trainings and related interventions in consultation with SMM IBCB / PM IBCB / concerned BMMs and concerned DMM for synchronizing Capacity Building, visit to best practices, demonstration in respect of PRI-CBO Convergence, Gender Mainstreaming, FNH&amp;W.</li> <li>Ensuring cent percent compliance for timely completion of mandated training programmes for SHGs / PLFs / CLFs as per laid down protocols.</li> <li>Ensure capacity building and orientation including immersion training of all officials under the purview of DMMU.</li> <li>Will need to work at odd hours for effective client management and stay for considerable period of time in rural areas, often with a poor household.</li> <li>Functioning as a team member for supporting diversification of livelihoods of rural poor women.</li> </ul>	Rs.30,000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
					<p>6. Specific preference shall be given for candidates with exposure to any form of community mobilization under any mission mode project / programme in any North Eastern State.</p> <p>7. Candidates with all round exposure of providing facilitation support through training and capacity building for accessing credit by artisans/SHGs/rural entrepreneurs, establishing linkage with line departments, etc. shall be specifically preferred.</p>		<ul style="list-style-type: none"> <li>Coordinating with project stakeholders for implementation of PRI CBO convergence, Gender Roll Out and interventions under Food Nutrition, Health, Water, Sanitation and Hygiene (FNH&amp;W).</li> <li>Capacity Building of officials and community cadres on selected thematic areas</li> <li>Coordinating with officials of line departments in Department of Health, Public Health Engineering, Social Welfare, Panchayati Raj, Rural Development, Women and Child Development for advocating PRI-CBO Convergence, FNH&amp;W) and Gender mainstreaming.</li> <li>Shall report to SMM(BCB)</li> <li>Any other work assigned by competent authority from time to time</li> </ul>	
2	<b>Mission Executive(Management Information Systems(MIS)- (ME-MIS)</b>	<b>03 (NRLM)</b>	<b>State</b>	<b>01 (one) (Reserved for APST)</b>	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>Graduate in any discipline from a recognized University.</li> <li>Certificate/Diploma in Office Application from a recognised institute/centre.</li> <li>Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>Post Graduate Degree in Management / Computer Sciences /, Computer Applications from any recognized university or institute.</li> <li>Preference shall be given to candidates with having BCA/ MCA.</li> <li>Experience in MIS work, in NIC project / assessment involving applications developed or coordinated by NIC or any Government Agency.</li> </ol>	<b>22 - 30 yrs</b>	<ul style="list-style-type: none"> <li>Support the State Mission Manager (ME &amp; MIS) in ensuring timely data updation for entire SMMU/ DMMU/BMMUS, which shall involve extensive travel</li> <li>Undertake all necessary travel and visits to ensure timely updation of all MIS and accounts related work</li> <li>All MIS related work.</li> <li>Shall report to SMM (ME &amp; MIS)</li> <li>Any other work assigned by competent authority from time to time</li> </ul>	Rs.30,000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
3	Mission Executive (Inspection, Quality assurance and Branding Management) - ME(IQM)	03 (GKY)	State	01 (one) (Reserved for APST)	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>1. Graduate or equivalent in any disciplines from a recognized university.</li> <li>2. Minimum 1 years of experience of working with Project Implementing Agencies, credible agency providing back office support under DDU GKY</li> <li>3. Good interpersonal communication and analytical skills.</li> <li>4. Ability to manage Management Information System (MIS) of skilling projects.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>1. Post Graduate or equivalent in Economics / Statistics /Project Management/ Marketing Management/ Business Management or related disciplines from a recognized university or institute.</li> <li>2. Having more than 1 years of essential experience.</li> <li>3. Work experience in implementing quality assurance audits of PIAs under DDU GKY or under any skilling initiative shall be specifically preferred.</li> <li>4. Relevant work experience in Quality Assurance domain shall also be preferred.</li> <li>5. Relevant work experience in the field of designing quality assessment standards, protocols, manuals,</li> <li>6. e-SOP certified candidates shall be specifically preferred.</li> <li>7. Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol>	22 - 30 years	<ul style="list-style-type: none"> <li>• Undertake quality assurance audits.</li> <li>• Work in close coordination with DDU GKY team at ArSRLM for ensuring timely completion of training mandated visits to training centres, head offices of PIAs under DDU GKY.</li> <li>• Support PIAs in complying with Quality and Branding norms under DDU GKY.</li> <li>• Coordinate with other stakeholders for ensuring compliance with outdoor publicity / IEC</li> <li>• Support mobilisation efforts in screening for candidates for DDU GKY projects</li> <li>• Ensure timely and proper documentation of all quality audits and quality assurance activities.</li> <li>• Support ing submission of MPRs / QPRs to MoRD</li> <li>• Shall report to PM (SP) ArSRLM</li> <li>• Any other work assigned by competent authority from time to time.</li> </ul>	Rs.30,000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly Gross Remuneration
4	Assistant Livelihood (LH) - Asstt(LH)	04(NRLM)	State	1=R-for APST	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>1. Graduate in any discipline from a recognized university.</li> <li>2. Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> <li>3. Good interpersonal communication skills.</li> <li>4. Ability to work late hours.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>1. Graduation in Agriculture Sciences or related discipline shall be preferred.</li> <li>2. Relevant work experience in providing capacity building support including on field support to farmers and producers in rural areas of north eastern region.</li> <li>3. Experience of screening potential entrepreneurs for micro / nano enterprise development.</li> <li>4. Experience of retail management including back office operations, at vendors such as Fabmart, Big Bazaar, of products made by rural artisans, farmer producers shall be an advantage.</li> <li>5. Knowledge and experience of working with / under Government establishments with relevant experience would be specifically preferred.</li> </ol>	21 - 30 yrs	<ul style="list-style-type: none"> <li>• Coordinating with Livelihoods Thematic Anchors at SMMU level for ensuring time bound completion of interventions under Livelihood Promotion as per targets of Annual Action Plan as well as that of MKSP and other projects.</li> <li>• Document best practices for wider dissemination to promote diversification of rural livelihoods in the State.</li> <li>• Coordinate with concerned stakeholders for promoting financial and market linkages</li> <li>• Collect / collate and submit reports on all major programmes in prescribed formats in a timely manner from constituent BMMUs within the DMMU.</li> <li>• Staying in remote rural areas including stay in rural poor households for considerable periods for work.</li> <li>• Providing support in designing and developing work plans for implementation of sub component programmes under DAY NRLM for promoting non-farm livelihoods options for rural poor in the State.</li> <li>• Undertaking regular interaction with project stakeholders to ensure project activities are in sync with needs of rural poor (target community).</li> <li>• Facilitate the efforts of community cadres and Block officials to provide viable options under non-farm domain for enabling diversification of livelihoods options for target community.</li> <li>• Supporting updated information by completing MPRs, QPRs, and other relevant compliances.</li> <li>• Shall report to SMM (LH) ArSRLM</li> <li>• Any other work assigned by competent authority from time to time</li> </ul>	Rs.22,000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
5	Assistant Account (Financial Management) - AA(FM)	04(NRLM)	State	1=UR	<p><b>Essential Criteria: -</b></p> <ol style="list-style-type: none"> <li>Bachelor of Commerce from a recognized university.</li> <li>Certificate / diploma in Office Applications from a recognized institution .</li> <li>Proficiency in surfing internet, MS-Excel and MS-PowerPoint.</li> <li>Ability to work late hours</li> <li>Ability to drive a two / four wheeler.</li> </ol> <p><b>Preference criteria —</b></p> <ol style="list-style-type: none"> <li>M.Com, / B.Sc. (Statistics) / MBA (Financial Management) candidates shall be preferred</li> <li>Experience in managing office accounts including dealing in final accounts at State / District level</li> <li>Knowledge of financial rules and office documentation shall be specifically preferred.</li> </ol>	21 - 30 yrs.	<p>Assist the Financial Management Section in proper maintenance of Accounts and related matters pertaining to MKSP component at ArSRLM</p> <p>Assist SMM FM in providing timely updation of component wise expenditure under DAY NRLM , DDU GKY and MKSP. Should be willing and keen to travel to blocks and districts as well as to outstation locations as and when required.</p> <p>Support the Accounts Section in compiling of IUFrs, taxation, and other mandatory deductions etc. at ArSRLM</p> <ul style="list-style-type: none"> <li>Any other task assigned by the concerned competent authority from time to time.</li> </ul>	Rs. 22,000/-

**District Mission Management Unit (DMMU).**

Arunachal State Rural Livelihoods Mission (ArSRLM) has District Mission Management Unit (DMMU) on Cluster basis where one DMMU caters to several nearby districts in a cluster approach. The location of a District Mission Management Unit in any given district does not in any way imply according any preference for coordination and pursual of matters in the concerned district. The District Mission Management Units under ArSRLM are solely for extending the outreach of State Mission Management Unit (SMMU) and providing support to all constituent Block Mission Management Units. As an extended arm of SMMU, the DMMUs shall also be actively involved in monitoring, review of progress and reporting on physical / financial progress of BMMUs. The DMMUs shall also engage in networking with District Administration as well as officials of all concerned line departments of all concerned districts in the given cluster for facilitating access to citizen entitlements, facilitating the demands of PLFs / CLFs to be considered by the Gram Sabhas. DMMUs shall also be instrumental in leveraging platform of institutions of rural poor women by departments such as Health, Women and Child Development, Agriculture, Horticulture, Animal Husbandry and Veterinary, Fisheries, Social Justice, etc. for furthering their work by facilitating outreach.

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
1.	District Mission Manager [DMM]	02 (NRLM)	District	2 (Two) Reserved for APST – 1 (One), Unreserved – 1 (One)	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>1. Post Graduate or equivalent in Social Work / Sociology / Development Studies / Economics / Rural Development or related disciplines from a recognized university or institution.</li> <li>2. Minimum 2 years experience in working in District / Block level projects on Gender, Public Distribution, Women Empowerment, Sanitation, Health and Nutrition, Livelihoods Promotion.</li> <li>3. Clear ability of multi-tasking for time bound outcomes programmes and achieving required outputs.</li> <li>4. Good interpersonal communication skills.</li> <li>5. Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>1. Preference shall be given to candidates having essential experience in working with State Missions under DAY NRLM, National Health Mission, Right to Education, etc. at State / District / Block levels.</li> <li>2. Candidates with demonstrable outcomes related to coordinating with District Administration in the field of social mobilization, community work, gender, sanitation, community health, etc. shall be preferred.</li> <li>3. Ability to work late hours and travel extensively throughout the year.</li> </ol>	25 -40 yrs	<ul style="list-style-type: none"> <li>• Coordinating with State Mission and District Administration for furthering the achievement of targets allocated under DAY NRLM and its sub component programmes including Mahila Kisan Sashaktikaran Pariyojana (MKSP), Deen Dayal Upadhyay Grameen Kaushalya Yojana (DDU-GKY), Start up Village Entrepreneurship Programme (SVEP) etc.</li> <li>• Reporting on key output indicators on involvement of SHGs under Government of India programmes (or initiatives) such as MG NREGA, Peoples Plan Campaign, campaigns for nutrition, community health, financial inclusion, sanitation, gender equity etc.</li> <li>• Undertaking periodical review on key output indicators for the constituent BMMUs and providing periodical update to SMMU.</li> <li>• Frequent need based tours to BMMUs.</li> <li>• Coordinating with BMMUs and SMMUs for resolution of issues at the Block Mission level.</li> <li>• Stay for prolonged periods in rural areas including staying in rural poor households.</li> <li>• Coordinating with officials of line departments in Department of Health, Public Health Engineering, Social Welfare, Panchayati Raj, Rural Development, Women and Child Development for advocating PRI-CBO Convergence, FNH&amp;W) and Gender mainstreaming.</li> <li>• Provide leadership to staff at DMMU and BMMU levels and help in strengthening the dedicated and sensitive support structure for CBOs under DAY NRLM</li> <li>• Shall report to concerned District Anchor at SMMU ArSRLM</li> <li>• Any other work assigned by competent authority from time to time</li> </ul>	Rs.46000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly Gross Remuneration
2.	<b>District Thematic Coordinator (Financial Inclusion and Financial Management)</b> <b>[DTC (FI-FM)]</b>	<b>03 (NRLM)</b>	District	2 (two) Reserved – 1 (One), Unreserved – 1 (One)	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>1. Graduate or equivalent in Commerce/Banking or related disciplines.</li> <li>2. Minimum 1 year experience of working in any private scheduled / nationalized / regional rural / cooperative bank or Minimum 1 year of experience of working in finance / accounts section handling multiple accounts and projects at State or District Level.</li> <li>3. Good interpersonal communication skills.</li> <li>4. Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>1. Post Graduate or equivalent in Commerce or Banking related courses or MBA with specialization in Finance or related disciplines from a recognized university or institution.</li> <li>2. Having more than 1 years of experience of working in banks.</li> <li>3. Specific preference shall be given for candidates with exposure to credit disbursal at banks.</li> <li>4. Experience of scrutiny of applications for bank loans for productive purposes, e.g. MSME loans, agriculture loans, SHG-Bank Linkage loans, etc.</li> <li>5. Experience of working in Finance and Accounts</li> <li>6. Ability to synchronize working timings with that of banking sector.</li> </ol>	22 -40 yrs.	<ul style="list-style-type: none"> <li>• Periodical visit to all constituent BMMUs within the DMMU and corresponding bank branches for facilitating financial inclusion. Intensive coordination with bank authorities for addressing bottlenecks.</li> <li>• Supporting the concerned cadres and officials in process of estimation of credit requirement at SHG level.</li> <li>• Effectively advocate concerns of the banking sector as well as that of SHGs / PLFs / CLFs in reference to universalization of financial inclusion.</li> <li>• Supporting all the BMMUs in compliance with Financial Management norms, and ensuring timely settlement of accounts. Support the SMMU in timely completion of audit and adherence to other mandatory compliance.</li> <li>• Will need to work at odd hours for effective client management.</li> <li>• Close coordination in regards to participation and outcomes related with DLCC, SLCC and SLCC Sub Committee meetings on SHG Bank Linkage.</li> <li>• Close coordination with BC Sakhis, Bank Sakhis, FL Cadres, for extending outreach of financial inclusion of targeted vulnerable population.</li> <li>• Functioning as a team member for supporting diversification of livelihoods of rural poor women.</li> <li>• Shall report to DMM.</li> <li>• Any other work assigned by competent authority from time to time</li> </ul>	Rs.30000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
3	District Thematic Coordinator (Livelihoods) [DTC (LH)]	03 (NRLM)	District	4 (Four) Reserved - 3 (Three), Unreserved - 1 (One)	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>Graduate or equivalent in Agri Business Management / Agriculture / Veterinary Sciences/Tourism Management / Business Administration or equivalent from a recognized university or an institute.</li> <li>Minimum 1 years of experience in working in any farm livelihoods project / animal husbandry project in sub managerial capacity or minimum 1 year experience in managing / promoting business enterprises (including micro enterprises in geographical condition similar to Arunachal Pradesh.</li> <li>Good interpersonal communication skills.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>Postgraduate or equivalent in Agri Business Management / Agriculture / Rural Development / Veterinary Sciences or equivalent or Management/ Tourism Management/ Social Work from a recognized university or an institute.</li> <li>Having more than 1 years of essential experience.</li> <li>Relevant work experience in providing capacity building support including on field support to farmers and producers in rural areas of north eastern region.</li> <li>Relevant work experience in providing support for promotion of micro enterprises including business plan development and mobilisation of credit.</li> <li>Knowledge and experience of working with / under Government establishments with relevant experience would be specifically preferred. Ability to work late hours.</li> <li>Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol>	22 -40 yrs.	<ul style="list-style-type: none"> <li>Coordinating with Livelihoods Thematic Anchors at SMMU level for ensuring time bound completion of interventions under Livelihood Promotion pertaining to Mahila Kisan Sashaktikaran Pariyojana (MKSP), Start up Village Entrepreneurship Programme (SVEP), Prime Minister Formalisation of Micro Food Processing Enterprises (PM-FME), Van Dhan Vikas Kendras (VDVK) etc.</li> <li>Supporting development of value chains for rural livelihoods interventions implemented by ArSRLM.</li> <li>Document best practices for wider dissemination to promote diversification of rural livelihoods in the State.</li> <li>Support BMMUs in promoting financial and market linkages</li> <li>Collect / collate and submit reports on all major programmes in prescribed formats in a timely manner from constituent BMMUs within the DMMU.</li> <li>Micro Enterprise Development including Business Plan Development and Mobilisation of Credit.</li> <li>Staying in remote rural areas including stay in rural poor households for considerable periods for work.</li> <li>Liaison with concerned line departments for achievement of objectives of various projects corresponding to allotted districts.</li> <li>Shall report to DMM of concerned DMMU cluster ArSRLM</li> <li>Any other work assigned by competent authority from time to time</li> </ul>	Rs.30000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
4.	<b>District Thematic Coordinator (Institution Building Capacity Building) [DTC (IBCB)]</b>	<b>03 (NRLM)</b>	District	<b>4 (Four) Reserved – 3 (Three), Unreserved – 1 (One)</b>	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>1. Graduate in Social Work / Rural Development / Agriculture / Economics or related discipline under Social Sciences from a recognised University.</li> <li>2. Minimum 1 years of experience in working in any agency / mission / department handling social / community mobilization preferably at sub district levels</li> <li>3. Good interpersonal communication skills.</li> <li>4. Ability to work late hours.</li> <li>5. Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>1. Post Graduate or equivalent in any of the disciplines mentioned under essential criteria from a recognized university or institution.</li> <li>2. More than 1 year of essential experience shall be preferred.</li> <li>3. Experience of reporting on programme implementation, documentation of best practices.</li> <li>4. Ability to speak any local dialect from Arunachal Pradesh.</li> <li>5. Specific preference shall be given for candidates with exposure to any form of community mobilization under any mission mode project / programme in any North Eastern State.</li> <li>6. Candidates with all round exposure of providing facilitation support through training and capacity building for accessing credit by artisans/SHGs/rural entrepreneurs, establishing linkage with line departments, etc. shall be specifically preferred.</li> </ol>	<b>22 – 40 years</b>	<ul style="list-style-type: none"> <li>• Periodical visit to all constituent BMMUs / PLFs / CLFs SHGs within the DMMU for addressing issues and assessment of quality of training and capacity building.</li> <li>• Coordinating for refresher trainings and related interventions in consultation with SMM IBCB / PM IBCB / concerned BMMs and concerned DMM.</li> <li>• Ensuring cent percent compliance for timely completion of mandated training programmes for SHGs / PLFs / CLFs as per laid down protocols.</li> <li>• Ensure capacity building and orientation including immersion training of all officials under the purview of DMMU.</li> <li>• Will need to work at odd hours for effective client management and stay for considerable period of time in rural areas, often with a poor household.</li> <li>• Functioning as a team member for supporting diversification of livelihoods of rural poor women.</li> <li>• Shall report to DMM of concerned Cluster.</li> <li>• Any other work assigned by competent authority from time to time</li> </ul>	Rs.30000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
5.	<b>District Thematic Coordinator (Social Inclusion – Social Development) [DTC (SI-SD)]</b>	<b>03 (NRLM)</b>	District	<b>3 (Three) Reserved – 2 (Two), Unreserved – 1 (One)</b>	<p><b>Essential Criteria:</b></p> <ol style="list-style-type: none"> <li>1. Graduate in Social Work / Rural Development / or related discipline under Social Sciences from a recognised University.</li> <li>2. Minimum 1 years of experience in working in any agency / mission / department handling social / community mobilization concerning Gender, Public Distribution, Women Empowerment, Sanitation, Health and Nutrition.</li> <li>3. Good interpersonal communication skills.</li> <li>4. Ability to work late hours.</li> <li>5. Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.</li> </ol> <p><b>Preference Criteria</b></p> <ol style="list-style-type: none"> <li>1. Post-Graduate or equivalent in any of the disciplines mentioned under essential criteria from a recognized university or institution.</li> <li>2. More than 1 year of essential experience shall be preferred.</li> <li>3. Experience of reporting on programme implementation, documentation of best practices.</li> <li>4. Ability to speak any local dialect from Arunachal Pradesh.</li> <li>5. Specific preference shall be given for candidates with exposure to any form of community mobilization under any mission mode project / programme in any North Eastern State.</li> <li>6. Candidates with all round exposure of providing facilitation support through training and capacity building for accessing credit by artisans/SHGs/rural entrepreneurs, establishing linkage with line departments, etc. shall be specifically preferred. .</li> </ol>	<b>22 – 30 years</b>	<ul style="list-style-type: none"> <li>• Periodical visit to all constituent BMMUs / PLFs / CLFs SHGs within the DMMU for addressing issues and assessment of quality of training and capacity building.</li> <li>• Coordinating for refresher trainings and related interventions in consultation with SMM IBCB / PM SI-SD and concerned BMMs.</li> <li>• Coordination for development of Village Poverty Reduction Plan (VPRP) and capacity building thereof</li> <li>• Convergence with concerned line departments and elected panchayati raj representatives.</li> <li>• Ensure capacity building and orientation including immersion training of all officials under the purview of DMMU.</li> <li>• Will need to work at odd hours for effective client management and stay for considerable period of time in rural areas, often with a poor household.</li> <li>• Functioning as a team member for supporting diversification of livelihoods of rural poor women.</li> <li>• Shall report to DMM of concerned Cluster.</li> <li>• Any other work assigned by competent authority from time to time</li> </ul>	Rs.30000/-

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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly Gross Remuneration
1	Block Mission Managers (BMM)	02 (NRLM)	Block	12 (Twelve) 10 (Ten) reserved for APST, 2 (Two) Unreserved	<p><b>Essential Criteria</b></p> <ol style="list-style-type: none"> <li>1. Post Graduate Degree in Sociology, Social Work, Agriculture, Rural Development, Rural Management / and Allied disciplines from a recognized university and Minimum of 2 yrs experience in programme implementation</li> <li>2. <i>In service candidates at ArSRLM handling Mission activities at State / District or Block Level for a minimum duration of 1 and half year and above</i></li> </ol> <p><b>Preferred Criteria</b></p> <ol style="list-style-type: none"> <li>1. Experience of at least 2 years in any SRLMs in handling Institution Building Capacity Building, Financial Inclusion or Livelihoods Promotion.</li> <li>2. Good command over English and preferably a local dialect.</li> <li>3. Demonstrable experience in management of project / mission-oriented activities at district / block level in Arunachal Pradesh / North East.</li> <li>4. Ability to stay for prolonged periods in rural areas and travel extensively in rural areas of Arunachal Pradesh is essential</li> </ol>	25 – 40 years	<ol style="list-style-type: none"> <li>1. Lead and steer the project implementation at the block level</li> <li>2. Liaise with Government Departments, Banks and CSOs etc.</li> <li>3. The job involves intense touring within and outside the block including extended stays at village.</li> <li>4. Provide direction and support to various verticals including such as financial inclusion, institution building and capacity building, livelihoods promotion, skill development, social inclusion.</li> <li>5. Coordinate and lead the block team in a transparent and participative manner.</li> <li>6. Develop first hand contact with villagers and other important stakeholders, such as Panchayat leaders, official functionaries, and others for coordination towards achievement of programme objectives.</li> <li>7. Shall report to DMM of the concerned cluster</li> <li>8. Any other tasks assigned by concerned competent authority for the mission from time to time</li> </ol>	Rs.46,000/-
2	Block Coordinators- Farm Livelihoods BC_Farm -LH	03 (NRLM)	Block	31 (Thirty One), 25 (Twenty Five) reserved for APST, 6 (Six) Unreserved	<p><b>Essential Criteria: -</b></p> <ol style="list-style-type: none"> <li>1. Bachelor's Degree in Agriculture / Agri Engineering / Horticulture / Forestry / /Veterinary Sciences or Bachelors in Sciences (B.Sc) from a recognized university</li> </ol> <p><b>Preference criteria -</b></p> <ol style="list-style-type: none"> <li>1. PG in Agriculture / Horticulture / Forestry / Veterinary and Allied Disciplines</li> <li>2. 1 years Experience in promotion of farm-based livelihoods in geographical conditions similar to Arunachal Pradesh .</li> <li>3. Knowledge of farming, animal husbandry related interventions in reference to prevailing practices in Arunachal Pradesh.</li> <li>4. Ability to stay for prolonged periods in rural areas and travel extensively in rural areas of Arunachal Pradesh.</li> </ol>	22 – 35 years	<ol style="list-style-type: none"> <li>1. Supervise, strengthen, monitor &amp; mentor Women SHGs, Primary and Cluster Level Federations towards farm and non-farm-based livelihoods.</li> <li>2. Implement sustainable agriculture, NTFP based interventions with the women SHG members.</li> <li>3. Provide technical support to ArSRLM supported farm livelihoods in terms of production, postproduction and marketing.</li> <li>4. Development and nurturing of community service providers / CRPs and execution of convergent plans with line departments and other agencies.</li> <li>5. Documentation of existing livelihood practices and interventions including success stories.</li> <li>6. Engagement with Block and State Units for coordination and other organizational needs.</li> <li>7. Shall report to the concerned Block Mission Manager</li> <li>8. Any other tasks as assigned by the concerned competent authority, for the mission from time to time.</li> </ol>	<p>Rs.25,000/- for freshers / candidates without experience</p> <p>Rs.30,000/-for 2 yrs + Experience or Master's Degree in concerned disciplines {with or without experience (refer Col 6).</p>



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Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly Gross Remuneration	fixed
3	Block Coordinators Livelihoods (Non Farm) (BC_NF_LH)	03 (NRLM)	Block	29 (Twenty Nine) 23 (Twenty Three) Reserved for APST and 6 (six) Unreserved	<b>Essential Criteria: -</b> 1. Bachelor's Degree in Management / Business Administration / Commerce / Social Work / Agriculture / Economics / Horticulture / Tourism Management / Forestry or related disciplines <b>Preference Criteria</b> 1. Post-Graduate in Management / Business Administration / Commerce / Social Work / Agriculture / Tourism Management or related disciplines. 2. One-year experience in promotion of poverty reduction programmes pertaining to non-farm livelihoods sector / managing a strategic business unit / enterprise promotion in geographical conditions similar to Arunachal Pradesh. 3. Should have a strong numerical and business promotion skills. 4. Ability to stay for prolonged periods in rural areas and travel extensively in rural areas of Arunachal Pradesh. 5. Ability to handle multiple projects in the block, successfully complete tasks assigned and meet deadlines.	22 – 35 years	<ul style="list-style-type: none"> <li>Identify Non-Farm Sectors with potential to provide livelihood opportunities to SHG members.</li> <li>Assist in developing strategies for non-farm intervention in the identified regions &amp; assist in prioritizing areas in which interventions can be designed for enhancing livelihoods.</li> <li>Identify the needs of SHG members in the areas of training and capacity building, technical inputs, financial products for livelihoods promotion.</li> <li>Identify various institutions including Government Organizations that can provide support to ArSRLM for implementing non-Farm Livelihood activities.</li> <li>Assist in implementation of various non-farm programmes like SVEP, AGEY etc.</li> <li>Assist in identifying various opportunities to develop micro-enterprises including traditional enterprises like handicraft, handloom etc.</li> <li>Assist in exploring the market linkages for the products and services produced by the enterprises.</li> </ul>	Rs. 25,000/- for freshers / candidates without experience  Rs.30,000/-for 2 yrs + Experience or Master's Degree in concerned disciplines {with or without experience (refer Col 6)	
4.	Cluster Coordinator- CC	05 (NRLM)	Block	22 (Twenty Two) 18 (Eighteen) Reserved for APST, 4 (Four) Unreserved	<b>Essential Criteria: -</b> Graduate in any discipline from a recognized university. <b>Preference criteria –</b> 1. Candidates with Graduation/Post-Graduation in Sociology, Social Work, Rural Development, Agriculture Sciences, Commerce, Management or related disciplines from recognized University. 2. Candidates with certificate / diploma in Office applications 3. Experience in Social Mobilisation/ Community Management related interventions shall be preferred. 4. Ability to travel extensively and stay in rural areas for extended periods. 5. The candidates need to have a flair for working in rural areas and staying with rural communities in Arunachal Pradesh	22 – 30 years	1. Undertake diagnostic study of villages, first hand interaction with rural women 2. Facilitating formation and nurturing of Self Help Groups / federations of SHGs as per ArSRLM process. 3. Coordinating and facilitating Community for accessing livelihoods, convergence and financial services at Block level. 4. Providing back end support to community cadre and Active Women. 5. Shall report to the concerned Block Mission Manager 6. Any other tasks as assigned by the concerned competent authority from time to time.	Rs.22,000/-	





Sl. No	Name of the post	Code	Level	No. of posts	Minimum Qualification, Experience & upper age limit	Age limit	Roles and Responsibilities (indicative & not exhaustive)	Monthly fixed Gross Remuneration
5.	Block Assistant (Accounts and Financial Inclusion) - BA A/C FI	04-A (NRLM)	Block	21 (Twenty One) 17 (Seventeen) Reserved for APST and 4 (Four) Unreserved	<b>Essential Criteria: -</b> 1. Bachelor of Commerce or related disciplines from any recognized university. 2. Diploma in Computer Application  <b>Preference criteria -</b> 1. Post Graduate Degree in Commerce / Advanced Accounts from any recognized university 2. Candidates with experience of promoting SHG bank linkages. 3. <b>Candidates with knowledge of managing accounts in Government Departments or autonomous agencies under the Government with knowledge of computer applications shall be specifically preferred.</b> 4. Ability to travel extensively and stay in rural areas in Arunachal Pradesh. The candidates need to have a flair for working in rural areas and staying with rural communities in Arunachal Pradesh. 5. Preference to candidates who have experience of working in Banks.	22 – 30 years	1. Support the Block Mission Management Unit (BMMU) in maintaining basic books of accounts and related records 2. <b>Support the BMMU for opening of Savings Bank Accounts for WSHGs / Village Organisations / Cluster Level Federations</b> 3. <b>Support Women SHGs in credit linkages</b> 4. Coordinate with banks, SHGs, Primary Level Federations and Cluster Level Federations for promoting financial inclusion. 5. Undertake all necessary travel and visits to ensure timely updation of all accounts related work 6. Supporting in all manner of institution building and social mobilisation efforts akin to Cluster Coordinators in their respective blocks. 7. Shall report to concerned Block Mission Manager 8. Any other work assigned by concerned competent authority	Rs. 22,000/-
6.	Block Assistant- Management Information System(MIS) BA-MIS	04-A (NRLM)	Block	34 (Thirty Four) 27 (Twenty Seven) Reserved for APST and 7 (Seven) Unreserved	<b>Essential Criteria: -</b> 1. Graduate in any discipline from any recognized university. 2. Diploma in Computer Application. 3. Proficiency in office applications viz. MS Powerpoint, Excel, Word, etc.  <b>Preference Criteria</b> 1. Graduate in BCA, Bsc IT, Bsc. Computer science or Post Graduate Degree in relevant disciplines from any recognized university 2. Candidates with knowledge/experience of MIS updating shall be preferred) 3. Ability to travel extensively and stay in rural areas for data collection from community institutions in a timely manner. The candidates need to have a flair for working in rural areas and staying with rural communities in Arunachal Pradesh	22 – 30 years	1. Support the Block Mission Management Unit (BMMU) in ensuring timely data updation for entire block, which shall involve extensive travel 2. Undertake all necessary travel and visits (including to network zone locations) to ensure timely updation of all MIS and accounts related work 3. Supporting in all manner of institution building and social mobilisation efforts akin to Cluster Coordinators in their respective blocks. 4. All MIS related work. 5. Shall report to concerned Block Mission Manager 6. Any other work assigned by concerned competent authority	Rs.22,000/-

*Please continue to Terms and Conditions. It is important to carefully go through the Terms and Conditions in advance*



**TERMS AND CONDITIONS**

1. Candidates fulfilling the essential criteria in terms of education and experience need only apply. Applications of candidates not having relevant experience and/ or not fulfilling essential criteria are liable to be rejected.
2. All candidates will have to apply online by accessing the hyperlink at [www.arsrlm.in](http://www.arsrlm.in). No separate applications need to be submitted at either the ArSRLM Office at Itanagar or at any Block Mission Management Unit (BMMU) office.
3. Candidates who are pursuing any academic course / coaching requiring due attendance for completion of the course or candidates pursuing for preparations for other competitive examinations are advised not to apply, as ArSRLM shall not be in a position to grant study leave / earned leave during the service period for meeting such requirements.
4. **The Last date for submitting the online application is 15<sup>th</sup> August 2021 (till 12 midnight). ArSRLM shall not be liable for any delay due to connectivity issues. Applications received after the last date shall be liable to be rejected forthwith. **The admit card would be downloadable from the concerned website. No admit cards would be provided from any State / District Cluster / Block Mission Management Unit offices.****
5. **All applications need to have a functional Email ID and a functional mobile number. ArSRLM shall use Email and SMS as primary means of communication in reference to recruitment process for shortlisted candidates. These details are required to be filled in clearly. This is required for making quick and timely communication**
6. **Preference shall be given to APST candidates subject to fulfilment of laid down conditions and corresponding applicability to mission.**
7. **Age relaxation upto 5 years in reference to Age limit shall be applicable for APST candidates only.**
8. **The recruitment process shall involve Aptitude Test, Bio-data filling, Group Discussion, Preliminary Interviews, Village Study and Village Stay. It shall also involve a mandatory minimum 10 (Ten) days stay in rural areas in any designated location within Arunachal Pradesh. All candidates shall be required to prepare and present detailed report in reference to above. The Rural Attachment Test is an integral part of the recruitment process. ArSRLM shall strive to declare the results concurrently the same day or early next day depending upon completion of concerned process of recruitment.**
  - i. **Consequent to selection all candidates shall be required to undergo a probationary period involving intensive training and orientation which shall involve travel including stay at selected project locations within the State as a mandatory requirement. The inability to comply in this regards shall lead to summary rejection of the concerned candidate.**
9. **All in service candidates of ArSRLM who have gone through the process from clearing the Aptitude Test till the Rural Attachment Test (RAT) would not need to appear for Aptitude Test, BDF and GD. Instead, they are required to attend the personal interview and complete an assignment on the lines of RAT only. In service candidates who opt for lateral shift (i.e. shifting on the same level of service to another designation) shall be provided their current remuneration in the event of selection, however fresh candidates would commence from the starting consolidated fixed pay only.**
10. **The consolidated fixed pay is an all inclusive pay for the concerned position.**
11. ***The State Mission is not at all bound to fill all the positions advertised in the event of not finding the suitable candidates for corresponding positions as an outcome of the process.***
12. **The probation period shall involve undergoing mandatory training, immersion visit staying with designated poor / poorest of poor rural household either at a National Resource Organization or within Arunachal Pradesh for minimum 10 (Ten) days. It shall also involve approx. of 8-10(ten) Days of village stay and 10-15 (fifteen) days village study in Arunachal Pradesh. All candidates shall be required to prepare and present detailed report in reference to above. In service candidates will undergo a modified rural attachment test in sync with corresponding job descriptions, as all in service candidates have already completed the entire process as is prescribed under the current recruitment.**

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13. **Inability to complete the schedule on time shall lead to summary rejection of the candidates. The total schedule of approximately 6 months including undergoing trainings is part and parcel of the overall recruitment process.**
14. Though initial appointments will be at specified locations, all positions are transferable anywhere within the State of Arunachal Pradesh as per the requirement of the mission. All transfers shall be based on the ArSRLM policy for transfers. Therefore candidates may note that no requests regarding will be entertained post placement.
15. MoRD has indicated assured support for administrative expenses under DAY-NRLM only till 2025-26. ArSRLM and / or Ministry of Rural Development and / or Government of Arunachal Pradesh are not liable in any manner whatsoever to continue with services of any or all the positions after cessation of financial support for continuance of these positions from MoRD **and these positions are in all likely to be discontinued post 2025 - 2026.**
16. Candidates recruited against Non-Farm may be discontinued immediately after the completion of the project period by MoRD, which in all likelihood would happen prior to 2025 – 2026.
17. Any discrepancy as and when proven in reference to certificates pertaining to educational qualification and / or experience and /or any other details as submitted, shall lead to immediate disqualification/ termination as the case may be.
18. All positions are purely contractual in nature; and are liable to be reviewed for further extension on contract only, after the initial contract term subject to performance appraisal.
19. All positions involve extensive travel and stay in rural areas, primarily within Arunachal Pradesh and on select occasions in the villages where National Resource Organization are located. Candidates willing to work extensively in rural areas by staying in rural areas and travelling to remote locations including foot march and those who are physically fit for the same need only apply.
20. Proficiency in computers and command on MS Office is essential for all positions.
21. The 'Fixed Monthly Gross Remuneration' shall be subject to due mandatory deductions in conformity with applicable norms.
22. **No TA/DA will be paid for appearing in selection process till the completion of personal interview. ArSRLM shall arrange sleeper / 3 AC tickets to destinations Naharlagun / Itanagar for necessary visits outside and shall facilitate for boarding and lodging arrangements in reference to requirements as per selection requirements, which inter alia will include stay with rural poor households within / outside the State of Arunachal Pradesh.**
23. **Final selection for appointment shall be based on successful completion of all processes and overall performance.**
24. **Canvassing in any form whatsoever shall lead to immediate disqualification.**
25. *There is very likelihood of termination of services of candidates who pursue for transfer posting on account of health concerns and need to take care of family members after their posting place. Any form of canvassing or lobbying through direct or indirect means before posting will lead to summary rejection of the concerned candidates.*
26. *The waitlist shall be valid for a period of 1 year from the date of publication / issue of waitlist. Waitlisted candidates would also require to complete the rigorous Rural Attachment Test, Village Stay and Village Study as part of the recruitment process.*
27. *All the vacancies that accrue on account of resignations / terminations / lateral or otherwise similar placement of existing staff during the interim period from the date of advertisement to the publication of final list of candidates selected on probation, shall be filled in sequence / serial order of the waitlist. Towards this end appointment on the post thus vacated would be offered to candidates that are waitlisted on same level of service for filling up such positions at State /District/ Block Mission Management Unit levels as the case may be.*
28. **Verification of original documents / testimonials shall be done before the Personal Interview Stage. Candidates who are not able to present the original testimonials / certificates and related documents in the prescribed time will be summarily rejected and will forfeit their chance to be considered any further in the recruitment process. Therefore all candidates are advised to be keep ready all concerned documents in original that can be presented at a short notice as and when required.**

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29. Candidates who may be employed at the time of selection would need to submit acceptance of resignation at the time of submitting acceptance of offer.
30. Those candidates who are selected post recruitment need to submit their resignation acceptance duly issued from their previous department / agency / office at the time of acceptance of offer of appointment at ArSRLM. Failure to do so, would lead to cancellation of selection and the position to the next waitlisted candidate (as the case may be).
31. **ArSRLM is an equal opportunity employer and is amongst the forefront in the State in ensuring appropriate capacity building of its team members. ArSRLM shall also ensure maximum possible care for personal and professional growth of each and every employee.**
32. **ArSRLM follows the 360 degree performance appraisal process which is regarded as amongst the most progressive and transparent performance appraisal process in current times. Therefore, all candidates who are desirous of choosing an arduous path of working with rural poor women and youth from poor rural households in Arunachal Pradesh and are interested in working in a transparent and equal opportunity environment are encouraged to apply. All applicants are expected to support ArSRLM in ensuring a free, fair and transparent process of recruitment that has been the hallmark of ArSRLM in all its previous four recruitment processes.**
33. **All interested candidates can send their queries only through email at '[arsrlmrectt@gmail.com](mailto:arsrlmrectt@gmail.com)'. This email id shall become non functional from the date of releasing list of candidates selected on probation in reference to this advertisement.**

**ArSRLM Reserves the right to annul/cancel this recruitment without assigning any reason thereof.**

Sd/-  
(Amarnath Talwade) IAS  
Secretary (RD and PR)  
Govt. of Arunachal Pradesh  
Itanagar



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Memo No . ArSRLM/Estt-51/2018/Vol -I

Copy to

Dated Itanagar, the 28<sup>th</sup> July' 2021

1. The PPS to Hon'ble Chief Minister-cum-President, Governing Body, ArSRLM, Government of Arunachal Pradesh, for favour of information, please.
2. The PS to Hon'ble Minister (RD & PR)-cum-Vice President, Governing Body, ArSRLM, Government of Arunachal Pradesh, for favour of information, please.
3. The Under Secretary to Chief Secretary-cum-Chairperson, Executive Committee, ArSRLM, Government of Arunachal Pradesh, for favour of information, please.
4. The PA to Secretary (RD & PR)-cum-Vice Chairperson, Executive Committee, ArSRLM, Government of Arunachal Pradesh, for favour of information, please.
5. The PA to Joint Secretary MoRD Govt of India, for favour of information and request for considering to upload the advertisement in DAY NRLM and DDU GKY website, please
6. State Anchor Arunachal Pradesh NMMU MoRD Govt of India, for favour of information and request please
7. Regional Representative NE DDU GKY Camp NIRD and PR NERC Guwahati for favour of information please
8. The PA to Director (RD), Government of Arunachal Pradesh, for favour of information, please.
9. All Deputy Commissioner(s), Government of Arunachal Pradesh for information and request for circulation please.
10. COO ArSRLM for information
11. SMM HR ArSRLM for information and instructions for coordination
12. Office copy.



(Solung Miji)

Chief Executive Officer-cum-SMD  
Arunachal State Rural Livelihoods Mission  
Itanagar